

Pending & Unapproved Minutes – These minutes have not yet been formally approved by the Board of Education, and until such formal approval occurs, these minutes are subject to possible future changes.

Board of Education

Beaver County School District

Meeting Date: January 20, 2016

Last Revised: January 21, 2016

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on January 20, 2016. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairrett at 435.438.2291 or bonnie.bairrett@beaver.k12.ut.us, giving at least three working days' notice.

Board Member Attendance:

- Board President—Nicholas Dotson (Precinct 2): Absent
- Board Vice President—Carolyn White (Precinct 1): Present
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

School District Personnel in Attendance:

- Dr. Ray Terry Superintendent
- Tracy Davis, Programs Director
- Todd Burke, Business Administrator
- Karen Johnson, Milford Elementary School Principal
- Brady Fails, Beaver High School Principal
- David Cluff, Milford High School Principal
- Jody Heaps, Minersville Principal
- Monte Hawkins, Belknap Elementary Principal
- John Kesler, Facilities
- Roger Hatch, Facilities

Other Patrons in Attendance:

- Brian Nelson, State Risk Management
- David Lund, State Risk Management
- James Brown, State Risk Management

WORK SESSION MEETING – (9:10 am)

- A. Welcome: Mrs. White, Board Vice President
- B. A Review of the District's Organizational Structure, Delegated Authority, & Communication Lines (Mr. Burke):
 - Reviewed elements of the Board's Handbook: Mission, Vision, Values, Beliefs
 - Reviewed delegated authority and the organizational structure of the District
 - Reviewed responsibilities of administrators to communicate information to those who work under their direction
- C. A Review of School Efforts to Implement "What Counts" (Mrs. White)
 - Mr. Cluff (Milford High School):
 - A review of Mission, Vision, Values, and Goals of the school
 - Commitments of parents, teachers, and students were developed
 - Priorities included a review of state education standards
 - Karen Johnson (Milford Elementary)
 - A multi-stakeholder meeting
 - Priorities
 - Reduce class-size in some classes
 - Stakeholder involvement in decision-making
 - Preparation time
 - Ensure high levels of learning for all students
 - Jody Heaps (Minersville)
 - Strengths:
 - Reading programs
 - Class sizes
 - Technology
 - Areas to Improve:
 - Parking
 - Wiser use of funds
 - Opportunities to work with other staff members around the district
 - Time to implement professional development
 - 7th & 8th grade in all district high schools
 - Mrs. White suggested the school work to narrow down the improvement list to 5 top priorities.

- Monte Hawkins (Belknap Elementary)
 - Participants included community members and staff.
 - District-Wide Improvements:
 - RTI
 - Positive school climate
 - Maximize instructional resources
 - District website
 - Identify essential district-wide standards
 - Celebrate success
 - Things going well and on the horizon at Belknap ES:
 - RTI
 - Teachers
 - School climate
 - Mastery based grading (2016-17)
 - Choice of lunch
 - Adequate recess
 - Things that can be improved at Belknap ES:
 - ELL
 - STEM
 - Gifted & Talented
 - Communication
 - Emergency planning
 - Science
 - Internet safety
 - Drop off
- Brady Falls (Beaver High School):
 - Purpose of school
 - High academics
 - Preparation for post-secondary education
 - Values
 - Things BHS does well:
 - School climate
 - Things BHS can do better:
 - Most discussions centered on the school block schedule.
 - Separate 7th & 8th graders from high school students.
- Preliminary Review & Discussion of Priorities for the Future:
 - Belknap ES:
 - Gifted and Talented, x3
 - ELL Education
 - Internet Safety
 - Emergency Evacuation Plan
 - Communication
 - Safety Training

- Milford ES:
 - Authentic Decision Making Process
 - Insure High Levels of Learning for all students
 - Strengthen communication
 - Reduce class sizes for larger classes
 - Time and support for teachers
- Beaver High School
 - Increase graduation rate
 - Scheduling, x3
 - Staffing, x3
 - Separate junior and senior high students
 - Not reduce offerings
- Minersville
 - Maintain staffing
 - Time built in for PLCs
 - Training for substitutes
 - Extra funding is needed
- Milford High School
 - Improve student achievement, x2
 - Sustain professional development
 - Continue to improve offerings
 - Choices for kids
 - Maintain offerings
 - Quality of Offerings
- District-Wide
 - Gifted & Talented
 - Continue PD
 - Staff Training
 - Community Council Training
 - Continue AP Training
 - Training for substitutes
 - Staffing
 - Scheduling
- Group discussions for priorities
 - Gifted & talented programs at all schools
 - A discussion of which school specific priorities can already be addressed
 - MES: A modular building to provide larger classrooms for 2 classes
 - Sustained professional development support for teachers, principals, staff, substitutes

12:00 pm Convened for Lunch

12:40 pm Work Session Reconvened

Summary of Strategic Plan:

- Sustained strategic professional development
 - Teachers
 - Administrators
 - Support Staff
 - Substitute Training
- Building at MES to accommodate larger class sizes
- Explore possibilities for Gifted and Talented programs

Risk Management Presentation (Brian Nelson, David Lund, James Brown):

- Bus use and renting parameters
 - Renting buses to private groups is prohibited
 - Renting buses to other government entities is permitted under the following conditions:
1) entity provides liability insurance coverage, 2) signs and indemnity agreement, and 3) entity pays for the driver through their own payroll.
- Out-of-State Trips
 - Use of charter buses for increased coverage
 - Use of state travel for vehicles rented outside of Utah for increased coverage
 - Allowed activities for out of state travel:
 - School athletic teams
 - Bona fide field trips of regularly scheduled classes
 - Regular scheduled transportation which may involve travel outside of the state
 - Travel by employees in the course of necessary functions
- Disclosure of confidential information to law enforcement and DCFS; DCFS interview of children
- Human Resource & Personnel Issues
 - ADA
 - FMLA
- Governmental Immunity Act
 - Coverage under the Act is being whittled away for cases specifically involving employee negligence
- Fireworks
 - A licensed firework professional must be used, and the professional must provide a minimum amount of liability coverage. Otherwise, the district's insurance coverage will not cover damages.
- Cheerleaders
- Issuance of a permit to use buildings

REGULAR BOARD MEETING - ADJOURNMENT (3:00 pm)

President Dotson adjourned and dismissed the meeting at 3:00 pm. Next Board meeting is scheduled for February 9th in Minersville.

Carolyn White, Board of Education Vice President

Todd S. Burke, Business Administrator

UNAPPROVED